



## Architectural Review Board (ARB) Application

Residents are required to submit an ARB application and get approval before making any exterior changes to their home (e.g. new paint, roof replacement, fencing, etc). This form must be completed by the homeowner. Please allow one month for the ARB committee to return either an approval or denial. If approved, you must obtain and display any necessary permit(s).

You can email your request to [tbhoa@topnotchcam.com](mailto:tbhoa@topnotchcam.com) or mail it to Top Notch Management at 115 Maitland Ave. Altamonte Springs, FL 32701

### Homeowner Information

**Date:**

First name

Last name

Address

Lot Number

Phone Number

Email Address

### Project Details

Describe the work to be done (e.g., fence installation, repair exterior, siding, reroof porch, etc.):

Please submit all relevant documents with this application, including any plot plans showing where the addition / alteration will be, copies of plans and pictures including dimensions, materials and colors. Homeowners should contact the ARB committee for additional inspections, substantial completion date and a final inspection date.

### Architectural Review Board

Approved By

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Denied By

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Date

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